September 29, 2022

Dear Prospective Member,

As you may know, the Connecticut Association of Private Special Education Facilities (CAPSEF) is a non-profit voluntary association of state approved private schools which provide quality, special education and related services to meet the special needs of children, adolescents and young adults in Connecticut. Particularly in these challenging times during the pandemic, support and collaboration with colleagues is more important than ever.

Established in 1974, CAPSEF has provided its members with a voice to represent interests to the State Department of Education, Bureau of Special Education, Department of Children and Families, ConnCASE and other providers, legislative/advocacy groups, and members of the Connecticut General Assembly.

Currently, CAPSEF represents more than 30 state approved private special education programs in Connecticut, which annually serve almost 2,500 students and families. As we continue to grow our membership, we welcome you to take advantage of our services and benefits by becoming a member today. Attached you will find the membership application. Please note your dues payment is based on actual enrollment as of May 1, 2022.

The payment of these dues entitles members to the following benefits:

- A strong voice in the lobbying efforts at the state capital in Hartford
- Reduced fees for the annual conference
- Access to our APSEP member directory
- CAPSEF representation on various State Committee and Councils
- Access to virtual membership forums – currently scheduled monthly to discuss issues currently facing APSEPs as a whole and our members in particular. These forums have allowed for sharing of valuable ideas and resources amongst programs.
- Three (3) CAPSEF “On Demand” Webinars
- State Approval Process Forum and Mentor - specifically targeting the state approval process in which we can field questions and pair you with a CAPSEF board member mentor for your future questions as they arise.
- Teacher Forums
- CAPSEF Ambassador Program (NEW this year!)

We are optimistic with this personalized approach coupled with increased outreach efforts through networking events, email blasts, and a stronger social media presence, that you can remember we are here to best serve you! We are looking forward to an even more exciting year with increased collaboration to address the many challenges we face. Your membership is very important to us and, we hope, to you as well. Please feel free to call the CAPSEF Office at 860.525.1318, if you should have any questions. Please follow us on Facebook to receive regular updates!

Sincerely,

Karen King
CAPSEF Membership Chair
CAPSEF INVOICE 2022-2023

Membership Application

CAPSEF Contact
Name/Title: ____________________________________________

Telephone: ___________________ Email: ___________________

School: ________________________________________________

Address: ______________________________________________

Please list other staff/administrators below for our distribution list:

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

Our correspondence will be through an email listserv. Please be sure to add info@capsef.org to your spam filter.

A. Base Rate for Membership $550.00
B. Number of Actual Students _____ x $12.00 per student $
(as of May 1st, 2022) $

Total Amount Due (A+B) $_____

For Example: $550.00 Base Rate + 80 students x $12.00 per student = Total Amount Due $1,510.00

$2,250.00 membership cap for 2022 - 2023
Please note that 30% of dues are used for lobbying efforts and are nondeductible.

Please make checks payable to CAPSEF and mail to:
CAPSEF Office
ATTN: Allyson J. Deckman
701 Hebron Avenue, 3rd Floor, Glastonbury, CT 06033
Mark Your Calendars!

CAPSEF

2022 – 2023 MEETING SCHEDULE

WWW.CAPSEF.ORG

9.30.2022

September 9, 2022
8:00am - 3:00pm
CSDE Back to School
CT Convention Center – Hartford, CT

September 14, 2022
12:00pm - 1:00pm
Virtual Membership Forum
Speaker: Bryan Klimkiewicz, SDE

September 14, 2022
5:00pm - 7:00pm
Leadership Recognition Ceremony
Urban Lodge Brewery – Manchester, CT

October 12, 2022
12:00pm - 1:00pm
Virtual Membership Forum
Speaker: Bryan Klimkiewicz, SDE

November 2022
3:00pm - 1:00pm
CAPSEF On-Demand Navigating Difficult Conversations
Speaker: Liz Cramer, Milestones

November 9, 2022
12:00pm - 1:00pm
Virtual Membership Forum
Speaker: Bryan Klimkiewicz, SDE

December 14, 2022
12:00pm - 1:00pm
Virtual Membership Forum
Speaker: Bryan Klimkiewicz, SDE

January 18, 2023
12:00pm - 1:00pm
CAPSEF On-Demand DEIB
Speaker:

March 15, 2023
CAPSEF On-Demand Mindfulness
Speaker: Brandon Nappi - Copper Beach

CAPSEF Executive Board Meetings - Virtual

Wednesday, October 5, 2022
11:00am - 1:00pm
Wednesday, February 1, 2023
11:00am - 1:00pm

Wednesday, November 2, 2022
11:00am - 1:00pm
Wednesday, March 1, 2023
11:00am - 1:00pm

Wednesday, December 7, 2022
4:00pm - 7:00pm
Wednesday, April 5, 2023
11:00am - 1:00pm

Wednesday, January 4, 2023
11:00am - 1:00pm
Wednesday, May 3, 2023
11:00am - 1:00pm

*ALL STAFF & ADMINISTRATORS ARE WELCOME TO ATTEND ANY MEETINGS ALONG WITH COMMITTEE MEETINGS